

Attendance

Attendance

SAFE ARRIVAL –

If your child is going to be absent or tardy, please call the Safe Schools Program Number - 484-266-1710. This number is available 24 hours a day, seven days a week. Please listen to the message and leave your child's name, grade and homeroom.

If we do not receive a call, you will be called to confirm the absence. Each day your child will be absent, please call the Safe Schools number. Calling the Safe Schools number is not a substitute for an excuse note. Please send in an excuse note within three days after your child returns to school stating the reason for their absence. **Excuse forms can be found on the Glen Acres Website under 'For Parents'**. If your child was seen by a doctor, dentist or other physician please send in a doctor's note. ***If an excuse note is not provided to the school within this grace period, the absence will be marked "Unlawful."***

NURSE EXCLUSIONS -

In accordance with the WCASD Attendance Policy, please note that Nurse Exclusions designated "NN" (students sent home before 12 noon) ***will count as an absence towards perfect attendance.*** Nurse Exclusions designated "NE" (students sent home after 12 noon) ***will not count as an absence.***

FAMILY VACATION REQUESTS -

When you are planning a vacation, please send a written request with the dates at least five (5) days in advance to the main office. All vacation requests must be approved by the principal. District policy allows for five (5) days Excused Vacation days per school year. Any vacation days taken beyond the five will be considered "Unexcused." If for some reason your vacation is extended, please notify the school by calling Safe Schools (484-266-1710).

TARDY -

If your child is tardy, please bring them to the main office for a late slip. PLEASE DO NOT DROP YOUR CHILD OFF AT THE BACK DOOR.