

## Dear Families,

The purpose of Schoology is to increase interaction between students and teachers. As a parent you will be able to view your child's work, Schoology grades, and teacher feedback. To follow your child's learning journey you will need to create a Schoology parent account.

If you have a child in our secondary schools and already have an account, you will simply need to add your elementary child. If you need to create a new account, please refer to the directions below.

Should you need more assistance with your parent Schoology account, please email <a href="mailto:schoology@wcasd.net">schoology@wcasd.net</a>.

## Get Started with Schoology! I already have an account for another child... I do not have an account yet... 1. Log in to Parent Portal Log in to Parent Portal Select the Schoology icon from the navigation menu on the left Select the Schoology ico from the navigation menu on the left Identify your Access Code to use on Schoology in Step 5 Identify your Child Code to use later on Student's Student's Schoology First Name First and Last Name First Log in to your Schoology account PowerSchool 3. Select the arrow next to your name in the upper Schoology Info for Court right corner Select Add Child in to Schoology, please click the following line Enter your Child Code from Parent Portal (Step Attendance Heavier Emni Notfesto 1) Student's Parent Access Code Teacher Comments First Name Select Use Code Select the arrow in the upper right to switch between your children's accounts Only children within the same district can be connected to one parent account. If you Go to www.schoology.com have a child in a different district, you can link two separate parent accounts Select Sign Up at the top of the page and choose Parent Complete your registration for a parent account Enter your Parent Access Code found in Step 1 from Parent Portal

## **Notification Settings**

- Click the arrow on the top right of Schoology
- 2. Select a child from the list that appears
- 3. Once you have selected the appropriate child, click the downfacing arrow again
- 4. Select Settings
- From the *Notifications* tab, you can opt to receive an **Email Summary** and/or Overdue Submissions Email
- 6. Select Save Changes to update your settings

For more information about notifications, click here or scan the QR code.



