

Public Participation at West Chester Area School Board Meetings is governed by [Policy 903](#).

There are two designated public comment times:

1. There is a public comment section at the beginning of the meeting for agenda items only.
2. There is a public comment section at the end of the meeting for any non-agenda items.

Procedural Guidelines

The Board requires that public participants be residents or taxpayers of this district or:

1. Anyone having registered a legitimate interest in a contemplated action of the Board.
2. Anyone representing a group in the school district.
3. Any representative of a firm eligible to bid on materials or services solicited by the Board.
4. Any district employee.
5. Any district student.

All individuals wishing to participate in a public Board meeting shall sign in at the beginning of the meeting and shall include the name and address of the participant and topic to be addressed.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation if applicable.

Each speaker must limit his/her comments to two (2) minutes or less.

All comments shall be directed to the entire Board. No participant may address or question individual Board members.

During School Board Committee Meetings or work sessions

There will be a public comment period at the end of each committee meeting or work session on agenda items only. If the presiding officer determines that a topic needs time for comments, s/he will establish that time during the meeting.