

SARAH W. STARKWEATHER ELEMENTARY SCHOOL

WEST CHESTER AREA SCHOOL DISTRICT

JOHN F. MEANIX, PRINCIPAL

484-266-2202

DROP OFF:

- ❖ Drop off does not begin until 8:30. Parents are not permitted to drop off before 8:30—we do not have staff scheduled to manage student drop off prior to 8:30.
- ❖ Full-sized buses will use the bus loop. Smaller buses will use the car loop. This will free up the car line to some extent.
- ❖ All cars dropping off students will use the car loop. Be sure to pull all the way up and around the loop until you get to the cone. Leave some space between cars so that you can CAREFULLY pull around and progress through the line after your child is dropped off.
- ❖ Students may be dropped off at any point on the “sidewalk peninsula”—you don’t need to wait until you are at the top of the loop to drop off.
- ❖ All students exiting the car MUST use the passenger side doors. This will allow students to safely exit right onto the sidewalk.
- ❖ Please be patient in the car line and be respectful of our staff at all times.
- ❖ At 9:10, you will need to park and walk your student in the building and sign him/her in at the office.

PICK UP:

- ❖ All families will need to use dashboard cards that will be displayed in the front window of your vehicles. These cards are available from the main office. There are two cards per family.
- ❖ All cars will pull into the car line loop (the first loop as you come up the hill). Continue to pull up the loop until you get to the cone marking the spot. Leave some space between cars. (Parking and getting out is no longer the process.)
- ❖ Leave space at the top of the loop for TWO small buses. It is important that our students are able to use this location to load in the afternoon.
- ❖ We will have a staff member at the front of the line looking at the dashboard cards and calling to another staff member the first set of names. That is why it is important to have your card displayed. You may need to attach the card to the visor so it is easily viewed.
- ❖ All students will be coming out through the K hallway exit. There will be two staff members working the pick-up line.
- ❖ All students MUST enter the car via the passenger door. We are hopeful to load 6-8 cars at a time so that we can keep the line moving.
- ❖ ***If you have another driver picking up your child, there must have been a note sent into school that day. Any adult that wants to pick up a child other than his or her own may not do so unless there was communication that day from the child’s parent. In the event of no communication, the driver of the car will pull forward until we can get the parent on the phone to confirm the plans.
- ❖ Please be patient in the car line and be respectful of our staff at all times.
- ❖ Students being picked up in car line will be called via intercom to the K hallway at approximately 3:35 and dismissal to the cars will take place shortly after that.
- ❖ Keep in mind that the best way to alleviate car-line congestion is to have your student ride the bus.

EDUCATING AND INSPIRING STUDENTS TO ACHIEVE THEIR PERSONAL BEST

Starkweather Elementary School
1050 Wilmington Pike, West Chester, PA 19382
Ph.—484-266-2202 Fax—484-266-2299