
WCASD EDUCATION COMMITTEE

TO: Board of School Directors
FROM: Tammi L. Florio, Ed.D.
Sara M. Missett, Ed.D.
Leigh Ann Ranieri, Ed.D.
Robert Sokolowski, Ed.D.
Michael Wagman
SUBJECT: Education Committee Agenda for Monday, September 21, 2020
DATE: September 17, 2020

At the September Education Committee Meeting, we will review:

1. **Board policy** updates focusing on health and safety plans/communicable diseases and definitions:

Policy	Name	Changes	Cabinet Member
904	Public Attendance at School Events	Updated tobacco definitions and new health and safety plan (HSP) language and allows district to limit number of attendees	B. Sokolowski
907	School Visitors	Addresses health & safety of students/staff and allows district to limits visitors	B. Sokolowski
203	Immunizations/ Communicable Diseases	New language on communicable diseases and HSP	L. Ranieri
209	Health Examinations/ Screenings	New language regarding HSP added	L. Ranieri

2. **PSBA Election** – The Vice President position is the only contested seat. All other candidates are running unopposed and will appear on the September Education Committee Consent Agenda. Information on the two candidates is attached.
3. **Contract** - Dr. Ranieri will review an annual independent contractor agreement with Berks Deaf and Hard of Hearing.

Please do not hesitate to contact us with any questions.

cc: Dr. Jim Scanlon, Superintendent



WEST CHESTER AREA SCHOOL DISTRICT
Education Committee
September 21, 2020
6:00 p.m.
Virtual Meeting

AGENDA

- ★ Approval of the Education Committee Portion of the Combined Education/Property and Finance Committee Meeting Minutes – August 17, 2020 S. Tiernan
- ★ Approval of Revised Policy 904 Public Attendance at School Events B. Sokolowski
- ★ Approval of Revised Policy 907 School Visitors B. Sokolowski
- Discussion of candidates for PSBA Vice President: S. Tiernan
 - Sabrina Backer
 - Daniel O’Keefe
- ★ Approval of the Election of Sabrina Backer, PSBA Vice President S. Tiernan
- ★ Approval of the Election of Daniel O’Keefe, PSBA Vice President S. Tiernan
- ★ Approval of Revised Policy 203 Immunizations/Communicable Diseases L. Ranieri
- ★ Approval of Revised Policy 209 Health Examinations/Screenings L. Ranieri
- ★ Approval of Annual Independent Contractor Agreement with Berks Deaf and Hard of Hearing L. Ranieri
- ★ Committee Voting Item



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**Meeting Minutes
August 17, 2020
Virtual Meeting**

Start: 6:06 pm

Finish: 6:37 pm

Attending Committee Members: Sue Tiernan (Chair: Education Committee), Joyce Chester, Kate Shaw, Daryl Durnell

Other Board Members: Karen Herrmann, Gary Bevilacqua, Brian Gallen, Randell Spackman

Administration: Jim Scanlon, Robert Sokolowski, Leigh Ann Ranieri, Sara Missett, Tammi Florio, Michael Wagman

Items listed on the Pupil Services and Education Committee Regular Agenda of August 17, 2020:

1. Approval of the Education Committee Meeting Minutes of July 27, 2020
2. Approval of Revised Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students *(formerly known as Nondiscrimination/Discriminatory Harassment – School and Classroom Practices)*
3. Approval of Revised Administrative Guideline 103AG1 Discrimination/Sexual Harassment/Retaliation Report Form *(formerly known as Report Form for Complaints of Discrimination/ Discriminatory Harassment-School and Classroom Practices)*
4. Approval of New Administrative Guideline 103AG2 Discrimination Complaint Procedures
5. Approval of New Administrative Guideline 103AG3 Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
6. Approval of Revised Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff *(formerly known as Nondiscrimination/Discriminatory Harassment - Employment Practices)*
7. Approval of Revised Administrative Guideline 104AG1 Discrimination/Sexual Harassment/Retaliation Report Form *(formerly known as Report Form for Complaints of Discrimination/Discriminatory Harassment-Employment Practices)*
8. Approval of New Administrative Guideline 104AG2 Discrimination Complaint Procedures
9. Approval of New Administrative Guideline 104AG3 Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
10. Approval of the following Annual Para-Professional, Nurse and Physicians Contracts:
 - ACS Consultants, Inc.
 - Bayada Home Health Care, Inc.
 - Chadds Ford Alternacare Inc. dba CritiCare
 - Delta-T Group, Inc.
 - Educational Based Services, Inc.
 - EPIC Health Services (PA), LLC d/b/a Aveanna Healthcare
 - General Healthcare Resources, LLC dba GHR Education
 - Integrity Workforce Solutions, LLC
 - Pennhurst Group, LLC dba Epic Developmental Services
 - US Medical Staffing, Inc.
 - Dr. Kalkiewicz
 - Dr. Montgomery

A. Committee Actions and Outcomes:

1. Approval of Policy 103 Revision - Discrimination/Title IX Sexual Harassment Affecting Students
VOTE: 4-0
2. Approval of Administrative Guideline Revision 103AG1 – Discrimination/Sexual Harassment/Retaliation Report Form **VOTE: 4-0**
3. Approval of New Administrative Guideline 103AG2 – Discrimination Complaint Procedures
VOTE: 4-0
4. Approval of New Administrative Guideline 103AG3 – Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints **VOTE: 4-0**
5. Approval of Policy 104 Revision - Discrimination/Title IX Sexual Harassment Affecting Staff
VOTE: 4-0
6. Approval of Administrative Guideline Revision 104AG1 – Discrimination/Sexual Harassment/Retaliation Report Form **VOTE: 4-0**
7. Approval of New Administrative Guideline 104AG2 – Discrimination Complaint Procedures
VOTE: 4-0
8. Approval of New Administrative Guideline 104AG3 – Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints **VOTE: 4-0**
9. Approval of the following Annual Para-Professional, Nurse and Physicians Contracts
VOTE: 3 - 0
 - ACS Consultants, Inc.
 - Bayada Home Health Care, Inc.
 - Chadds Ford Alternacare Inc. dba CritiCare
 - Delta-T Group, Inc.
 - Educational Based Services, Inc.
 - EPIC Health Services (PA), LLC d/b/a Aveanna Healthcare
 - General Healthcare Resources, LLC dba GHR Education
 - Integrity Workface Solutions, LLC
 - Pennhurst Group, LLC dba Epic Developmental Services
 - US Medical Staffing, Inc.
 - Dr. Kalkiewicz
 - Dr. Montgomery
10. Approval of the Education Committee Meeting Minutes of July 27, 2020 **VOTE: 3 - 0**

B. Items to be placed on upcoming Board Agenda:

1. Policy 103 Revision - Discrimination/Title IX Sexual Harassment Affecting Students
2. Administrative Guideline Revision 103AG1 – Discrimination/Sexual Harassment/Retaliation Report Form
3. Approval of New Administrative Guideline 103AG2 – Discrimination Complaint Procedures
4. Approval of New Administrative Guideline 103AG3 – Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
5. Policy 104 Revision - Discrimination/Title IX Sexual Harassment Affecting Staff
6. Administrative Guideline Revision 104AG1 – Discrimination/Sexual Harassment/Retaliation Report Form
7. Approval of New Administrative Guideline 104AG2 – Discrimination Complaint Procedures
8. Approval of New Administrative Guideline 104AG3 – Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints

9. Approval of the following Annual Para-Professional, Nurse and Physicians Contracts:

- ACS Consultants, Inc.
- Bayada Home Health Care, Inc.
- Chadds Ford Alternacare Inc. dba CritiCare
- Delta-T Group, Inc.
- Educational Based Services, Inc.
- EPIC Health Services (PA), LLC d/b/a Aveanna Healthcare
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- Integrity Workforce Solutions, LLC
- Pennhurst Group, LLC dba Epic Developmental Services
- US Medical Staffing, Inc.
- Dr. Kalkiewicz
- Dr. Montgomery

C. Items to be placed on the upcoming Board Consent Agenda:

1. Approval to Establish the following Account(s):

- EHS Alicia Conche Scholarship
- HHS Kathy Clark Flamm Memorial Scholarship
- RHS Charles Cognato Scholarship
- RHS Class of 2024

D. Items to be discussed at a later date:

None



Book	Policy Manual
Section	900 Community
Title	Copy of Public Attendance at School Events
Code	904
Status	
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Purpose

The Board welcomes the public at activities and events sponsored by the school district, but the Board also acknowledges its duty to maintain order and preserve school facilities **and health and safety** during such events. **This policy establishes conditions, restrictions, and procedures to regulate public attendance and conduct at school and school-sponsored activities.**

Definition

State law defines the term tobacco product to broadly encompass not only tobacco but also vaping products including the product marketed as Juul and other electronic cigarettes (e-cigarettes). Tobacco products, for purposes of this policy and in accordance with law, shall be defined to include the following:[\[1\]](#)[\[2\]](#)

- 1. Any product containing, made or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed or ingested by any other means, including, but not limited to, a cigarette, cigar, little cigar, chewing tobacco, pipe tobacco, snuff and snus.**
- 2. Any electronic device that delivers nicotine or another substance to a person inhaling from the device, including, but not limited to, electronic nicotine delivery systems, an electronic cigarette, a cigar, a pipe and a hookah.**
- 3. Any product containing, made or derived from either:**
 - 1. Tobacco, whether in its natural or synthetic form; or**
 - 2. Nicotine, whether in its natural or synthetic form, which is regulated by the United States Food and Drug Administration as a deemed tobacco product.**
- 4. Any component, part or accessory of the product or electronic device listed in this definition, whether or not sold separately.**

The term tobacco product does not include the following:[\[1\]](#)[\[2\]](#)

1. **A product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where the product is marketed and sold solely for such approved purpose, as long as the product is not inhaled.**
2. **A device, included under the definition of tobacco product above, if sold by a dispensary licensed in compliance with the Medical Marijuana Act. Federal law requires the district to maintain a drug-free environment, at which marijuana of any kind is prohibited.**[3][4]

~~Tobacco~~ – for purposes of this policy, ~~tobacco~~ includes a lighted or unlighted cigarette, cigar, pipe, or other smoking product or material and smokeless tobacco in any form.[1]

Authority

The Board has the authority to prohibit at a school event the attendance of any individual whose conduct may constitute a disruption. **The Superintendent or designee and building principal may limit attendance to designated areas or may limit the number of attendees to school events when necessary to protect the health and safety of students, staff and the public, in accordance with Board-approved health and safety plans and guidance from state and local officials.**

The Board prohibits gambling and the possession and use of controlled substances prohibited by state or federal law, alcoholic beverages and weapons on school premises.[5][6]

Attendees shall be informed of the district's health and safety rules through announcements and posting of appropriate signage. Health and safety rules must be followed prior to entry and while attendees are in school buildings and on school property, in accordance with Board policy, district procedures, the Board-approved health and safety plans and guidance from state and local officials.[7]

Guidelines

~~A schedule of fees for attendance at school events shall be prepared by the Superintendent or his/her designee and adopted by the Board.~~

Tobacco and Vaping Products

The Board prohibits **use of tobacco use and vaping products, including the product marketed as Juul and other e-cigarettes**, by any persons in its school buildings and on any property, school buses, vans, and vehicles that are owned, leased, or controlled by the school district.[1][4]

This policy does not prohibit possession of tobacco and vaping products, including the product marketed as Juul and other e-cigarettes, by members of the public of legal age at school or school-sponsored activities.

The Board deems it to be a violation of this policy for an individual in attendance at school or a school-sponsored activity to furnish a tobacco or vaping product, including the product marketed as Juul or any other e-cigarette, to a minor.

Delegation of Responsibility

A schedule of fees for attendance at school events shall be prepared by the Superintendent or his/her designee and adopted by the Board.

The Superintendent shall ensure that this policy is posted on the district's publicly accessible website.

Reports

Law Enforcement Incident Report -

~~The Superintendent or his/her designee may report incidents involving the sale of tobacco to minors by any person on school property, at any school sponsored activity, or on a conveyance providing transportation to or from a school or school sponsored activity to the local police department that has jurisdiction over the school's property, i~~ In accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement, and Board policies, **the Superintendent or designee may report to the school police, School Resource Officer (SRO) or to the local police department that has jurisdiction over the school's property, the use or sale of tobacco or vaping products, including Juuls and other e-cigarettes, by any person in a school building; on a school bus or other vehicles that are owned, leased, or controlled by the school district; or on any property owned, leased, or controlled by the school district.**

Office for Safe Schools Report -

~~In accordance with state law, t~~ The Superintendent shall annually, by July 31, report all incidents of **prohibited possession, use or sale of tobacco and vaping products, including Juuls and other e-cigarettes,** by any person on school property to the Office for Safe Schools on the required form. [10][[11](#)].

~~The district shall annually notify staff, parents/guardians, and members of the public about the district's tobacco policy by publishing such in handbooks, newsletters, posted notices, or other efficient methods.~~[1](#)

~~Building administrators shall be responsible for enforcing this policy in their respective buildings and the school property around their respective buildings.~~

Guidelines

Free Admittance

District residents who are sixty (60) years of age or older may be given a senior gold card, which shall permit them to attend all school activities, including athletic events, free of charge.

Service Animals

Individuals with disabilities may be accompanied by their service animals while on district property for events that are open to the general public in accordance with Board policy and state and federal laws and regulations.[12](#)[13](#)[14](#)

Legal

1. 35 P.S. 1223.5
2. 24 P.S. 511
3. 24 P.S. 775
4. 20 U.S.C. 7183
5. 24 P.S. 1302.1-A
7. 22 PA Code 10.2
8. 22 PA Code 10.22
9. 18 Pa. C.S.A. 6305
10. Pol. 805.1
11. 24 P.S. 1303-A
12. 28 CFR 35.136
13. Pol. 718
14. 43 P.S. 953
- 20 U.S.C. 7181 et seq
- 22 PA Code 403.1
- 28 CFR Part 35



Book	Policy Manual
Section	900 Community
Title	School Visitors
Code	907
Status	Review
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Authority

~~It shall be the policy of the Board to balance school visitation by parents/guardians and/or other interested persons for school related purposes without unnecessarily compromising the rights of children to a stable, safe and disruption free learning environment. All visitors will be subject to this policy and administrative regulations developed to implement this policy, including district guidelines for classroom, program, or service observations.~~[\[1\]](#)

The Board welcomes and encourages interest in district educational programs and other school-related activities. The Board recognizes that such interest may result in visits to school by parents/guardians, adult residents, educators and other officials. To ensure order in the schools and to protect students and employees, it is necessary for the Board to establish policy governing school visits.[\[1\]](#)

Delegation of Responsibility

The Superintendent or designee and building principal have the authority to prohibit the entry of any individual to a district school, in accordance with Board guidelines and state and federal law and regulations.

The Superintendent or designee and building principal may limit visitors to designated areas or may limit the number of visitors to a district school when necessary to protect the health and safety of students, staff and the public.

The Superintendent or designee shall develop administrative regulations to implement this policy and control access to school buildings and school classrooms.

Guidelines

Unauthorized visitors will not be permitted in school buildings, on school grounds or to interfere with the education process of a school. All visitors must report to the building office directly upon entering school property to secure permission to conduct a visitation, **provide any required information or identification to protect the health and safety of students, staff and the school community, as well as** and to receive a visitor's pass. All visitors shall be required to submit to a Raptor scan (or other such building level security program that may exist) to proceed beyond the building office.

Visitation shall be scheduled appointments. Appointments with teachers shall be before or after school, during planning periods, or at a mutually convenient time. Visitors may not interrupt a teacher who is teaching or supervising students.

No visitor may confer with a student during the school day without prior permission from the building principal or designee. An exception to this policy may apply in connection with the cooperation with law enforcement officials, probation officers, or as may otherwise be required by law.

Visitors to the building for volunteer purposes shall also comply with applicable Board policy.[2]

Classroom Visitations

Parents/Guardians may request to visit their child’s classroom, but the request must be made prior to the visit, in accordance with the established administrative guideline (907AG1) and by submission of (907AG2) Parent Visitation Observation Form.[1][3]

Military Personnel

Members of the active and retired Armed Forces, including the National Guard and Reserves, shall be permitted to:[4][5]

1. Visit and meet with district employees and students when such visit is in compliance with Board policy and district procedures.
2. Wear official military uniforms while on district property.

Legal

1. 24 P.S. 510
 2. Pol. 916
 3. 22 PA Code 14.108
 4. 24 P.S. 2402
 5. Pol. 250
- Pol. 000
Pol. 805.1

Sabrina Backer

Sabrina Backer has served as a board member in Franklin Area School District (Venango Co.) since 2015, becoming board president in 2017. She has been active in public education since her children started elementary school and began by joining the executive board of their school's parent-teacher organization. Backer has served on many of PSBA's committees, both past and present, including the Hall of Fame, Personnel, Operations, Negotiations, Bylaws and Platform committees. She acted as chair for the Personnel, Operations and Policy committees. Since 2018, Backer has been PSBA's section 1 advisor and sectional co-lead on the Governing Board. She also is a PSBA liaison, a member of the Legislative Advisory Council and on the board of directors for the Pennsylvania Public Education Foundation. Backer attended Fayetteville State University and is the chief clerk/county administrator for Venango County. She resides in Franklin with her husband Brian and their two children – Britton, a freshman at Penn State University, and Cambree, a sophomore at Franklin Jr./Sr. High School.



Daniel O'Keefe

Dan O'Keefe has served as a school director in the Northgate School District (Allegheny Co.) for more than 17 years, including three terms as the board president and seven terms as treasurer, and is entering his seventh year as a member of the PSBA Governing Board. In that capacity, O'Keefe has chaired several committees, including the Bylaws, Audit, Executive Director Evaluation, Governing Board Self Evaluation and Non-School District Entity committees. In 2011, he earned his PSBA Master School Board Member accreditation. O'Keefe has represented his board to the local career and technical center for more than nine years and is currently serving as president of the joint operating committee. He also was part of the Allegheny Intermediate Unit's board of directors from 2015 to 2019. As an active community member, O'Keefe is deeply committed to making his



neighborhood a better place to live and work. Over the last 30 years, he has worked with the youth of his community, volunteering for many years as a one-on-one companion and tutor at a home for disadvantaged youth. He co-founded an elementary school drama club and served as a consultant during the organization of the drama club at a second elementary school. O'Keefe has been an educator within his church's educational program and served on the organization's planning committee for the annual festival for 12 years. O'Keefe holds a bachelor's degree in business management and has held leadership roles as a project manager for both manufacturing and engineering organizations and as the purchasing manager for a global manufacturer. He is a graduate of the Leadership Pittsburgh and the FBI Citizens' Academy and is a previous president and board of governors member of a regional 501(c)3 organization. O'Keefe and his wife, Theresa, live in Avalon, PA, and have three grown children – Becca, who lives in Philadelphia where she is finishing her studies at Temple; Sarni, who is employed at a personal care facility; and Jacob, a recent graduate of Slippery Rock University.



Book	Policy Manual
Section	200 Pupils
Title	Copy of Immunizations and Communicable Diseases
Code	203
Status	Review
Adopted	August 1, 2015
Last Reviewed	March 23, 2015

Authority

In order to safeguard the school community from the spread of certain communicable diseases, the Board requires that **guidance and orders from state and local officials**, established **Board** policy and administrative regulations, **and Board-approved health and safety plans** be followed by students, parents/guardians, and district staff.[\[1\]](#)[\[3\]](#)

Definitions

Certificate of Immunization - the official form furnished by the Pennsylvania Department of Health. The certificate is filled out by the parent/guardian or health care provider and signed by the health care provider, public health official or school nurse or a designee. The certificate is given to the school as proof of full immunization. The school maintains the certificate as the official school immunization record or stores the details of the record in a computer database.[\[3\]](#)

Medical Certificate - the official form furnished by the Pennsylvania Department of Health setting out the immunization plan for a student who is not fully immunized, filled out and signed by a physician, certified registered nurse practitioner or physician assistant, or by a public health official when the immunization is provided by the Department of Health or a local health department, and given to a school as proof that the student is scheduled to complete the required immunizations.

Guidelines

Immunization

All students shall be immunized against specific diseases in accordance with state law and regulations, unless specifically exempt for religious or medical reasons.

A certificate of immunization shall be maintained as part of the health record for each student, as required by the Pennsylvania Department of Health.[\[2\]](#)

A student shall be exempt from immunization requirements only if the parent/guardian objects in writing to such immunization on religious grounds and specifies the religious

grounds which are the basis for the requested exemption; or where a physician certifies that the student's medical condition contraindicates immunization, that is, that the immunization would be detrimental to the student's health.

A student who has not been immunized in accordance with state regulations shall not be admitted to or permitted to attend district schools, unless exempted for medical or religious reasons or provisionally admitted by the Superintendent **or designee after beginning a multiple dose vaccine series and submitting proof of immunization or a medical certificate on or before the fifth school day of attendance, or in accordance with programs or guidance established by the PA Department of Health.**[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

~~A student shall be exempt from immunization requirements only if the parent/guardian objects in writing to such immunization on religious grounds and specifies the religious grounds which are the basis for the requested exemption; or where a physician certifies that the student's medical condition contraindicates immunization, that is, that the immunization would be detrimental to the student's health.~~[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)

Homeless students who have not been immunized or are unable to provide immunization records due to being homeless shall be admitted in accordance with the provisions of applicable law and regulations.[\[5\]](#)[\[8\]](#)[\[9\]](#)

Foster care students and students transferring into a school within the Commonwealth shall be admitted in accordance with law and regulations, and shall have thirty (30) days to provide proof of immunization, a medical certificate detailing the plan to complete a multiple dose vaccine series or to satisfy the requirements for an exemption.

Monitoring of immunization requirements shall be the responsibility of the Superintendent or designee and the head nurse.[\[3\]](#)

Students attending child care group settings located in a school, a pre-kindergarten program, or an early intervention program operated by the district shall be immunized in accordance with the Advisory Committee on Immunization Practices (ACIP) standards.[\[7\]](#)

The Superintendent or designee shall:

1. Ensure that parents/guardians are informed prior to a student's admission to school of the requirements for immunization, and the requisite proof of immunization.[\[2\]](#)[\[3\]](#)[\[5\]](#)[\[6\]](#)[\[8\]](#)
2. Process an exemption requested by a parent/guardian if the prerequisites for an exemption herein are met.
3. Investigate and recommend to the Board district-sponsored programs of immunization that may be warranted to safeguard the health of the school community. Such program shall be subject to Board approval and may be conducted in cooperation with local health agencies.

The Superintendent or designee shall report immunization data ~~on the required form~~ **electronically** to the **PA** Department of Health by ~~October 15~~ **December 31** of each year. **If the district is unable to complete the report electronically, the Superintendent or designee shall report the immunization data on the required form to the PA Department of Health by December 15.** [\[9\]](#)

Communicable Diseases

The Board authorizes **directs** that students who have been diagnosed by a physician or are suspected of having a disease by the school nurse shall be excluded from school for the period indicated by regulations of the **PA** Department of Health **or guidance from state or local health officials** for certain specified diseases and infectious conditions.[\[10\]](#)[\[11\]](#)[\[12\]](#)

Parents/Guardians shall be notified of this policy at the beginning of the school year, and that during the school year it may be necessary for a student to be excluded from school due to communicable disease. Parents/Guardians of a student needing to be excluded shall be notified and required to come to school or have a designated emergency contact come to school to transport the student home or to an appropriate place of care. Students may return to school when the criteria for readmission following a communicable disease, as set forth in law, regulations or guidance from state or local health officials, have been met.

The Board directs school staff to request emergency contact information from parents/guardians of students at the beginning of each school year and request that it be updated as necessary during the school year.

The school nurse shall report the presence of suspected communicable diseases to the appropriate local health authority, as required by the PA Department of Health.[\[13\]](#)[\[14\]](#)[\[15\]](#)

The Superintendent or designee shall direct that health guidelines, **Board-approved health and safety plans**, and universal precautions designed to minimize the transmission of communicable diseases be implemented in district schools.

Instruction regarding prevention of communicable and life-threatening diseases shall be provided by the schools in the educational program for all levels, in accordance with state regulations.[\[16\]](#)

Parents/Guardians shall be informed of and be provided opportunities during school hours to review all curriculum materials used in instruction relative to communicable and life-threatening diseases **in accordance with Board Policy**.[\[16\]](#)[\[17\]](#)[\[18\]](#)

Health Records

A comprehensive health record shall be maintained for each student enrolled in the district. The record shall include the results of required tests, measurements, screenings, regular and special examinations, and medical questionnaires.[\[19\]](#)[\[20\]](#)

All health records shall be confidential, and their contents shall be divulged only when necessary for the health of the student or to a physician at the written request of the parent/guardian. **The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.**

Legal

1. 28 PA Code 23.81 et seq
 2. 28 PA Code 23.85
 3. 24 P.S. 1303a
 4. 22 PA Code 11.20
 5. 28 PA Code 23.83
 6. 28 PA Code 23.84
 7. 28 PA Code 27.77
 8. Pol. 200
 9. 28 PA Code 23.86
 10. 28 PA Code 27.71
 11. 28 PA Code 27.72
 12. Pol. 204
 13. 28 PA Code 27.1
 14. 28 PA Code 27.2
 15. 28 PA Code 27.23
 16. 22 PA Code 4.29
 17. 22 PA Code 4.4
 18. Pol. 105.1
 19. 24 P.S. 1402
 20. Pol. 209
 21. 24 P.S. 1409
- Pol. 000
- Pol. 105.2



Book	Policy Manual
Section	200 Pupils
Title	Copy of Health Examinations/Screenings
Code	209
Status	Review
Adopted	August 1, 2015
Last Revised	July 27, 2020
Prior Revised Dates	6/26/2017

Authority

In compliance with ~~the School Code~~, **applicable law and regulations, and Board-approved health and safety plans**, the Board shall require that district students submit to health and dental examinations, **screenings and health monitoring** in order to protect the school community from the spread of communicable disease and to ensure that the student's participation in health, safety, and physical education courses meets ~~his/her~~ **the student's** individual needs and that the learning potential of each student is not lessened by a remediable physical disability.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

Guidelines

Each student shall receive a comprehensive health examination conducted by the school physician upon original entry, in sixth grade, and in eleventh grade.[\[2\]](#)[\[4\]](#)[\[5\]](#)

Each student shall receive a comprehensive dental examination conducted by the school dentist upon original entry, in third grade, and in seventh grade.[\[3\]](#)[\[4\]](#)[\[5\]](#)

A private health and/or dental examination conducted at the parents'/guardians' request and expense shall be accepted in lieu of the school examination. The district shall accept reports of privately conducted physical and dental examinations completed within one (1) year prior to a student's entry into the grade where an exam is required.[\[5\]](#)

The Superintendent or his/her designee shall develop guidelines for head lice (209AG1-Guidelines for Head Lice) and for comprehensive health and/or dental exam deadlines (209AG2-Guidelines for State Mandated Comprehensive Health and Dental Exams).

The school nurse or medical technician shall administer to each student vision tests, hearing tests, tuberculosis tests, other tests deemed advisable, and height and weight measurements, at intervals established by the district. Height and weight measurements shall be used to calculate the student's weight-for-height ratio.[\[2\]](#)[\[4\]](#)[\[6\]](#)

Parents/Guardians of students who are to receive physical and dental examinations or screenings shall be notified. The notice shall include the date and location of the examination or screening and

notice that the parents/guardians may attend. The notice shall encourage the parent/guardian to have the examination or screening conducted by the student's private physician or dentist at the parent's/guardian's expense to promote continuity of care. Such statement may also include notification that the student may be exempted from such examination or screening if it is contrary to the parent's/guardian's religious beliefs.[\[7\]](#)[\[8\]](#)[\[9\]](#)

A student who presents a statement signed by the parent/guardian that a ~~medical~~ **health** examination is contrary to ~~his/her~~ **the student's or parent's/guardian's** religious beliefs shall be examined only when the Secretary of Health determines that facts exist indicating that ~~the student~~ **certain conditions** would present a substantial menace to the health of others in contact with the student if the student is not examined **for those conditions**.[\[10\]](#)[\[11\]](#)

Where it appears to school health officials or teachers that a student deviates from normal growth and development, or where school examinations reveal conditions requiring health or dental care, the parent/guardian shall be notified of the apparent need for a special examination by the student's private physician or dentist. The parent/guardian shall report to the school whether a special examination occurred. If the parent/guardian fails to report whether the examination occurred within a reasonable time after being notified of the apparent need and the abnormal condition persists, appropriate school personnel shall arrange a special ~~medical~~ **health** examination for the student.[\[2\]](#)[\[4\]](#)[\[12\]](#)

In the event that the parent/guardian objects to or refuses to obtain a regular or special ~~medical~~ **health** or dental examination or refuses to permit the child to be examined as arranged by the school nurse or school physician, the school nurse, in consultation with the school physician, shall determine whether the student appears to have unaddressed health conditions such that under the circumstances the refusal should be reported to the Pennsylvania Department of Health or other appropriate authorities.

Where school health officials or staff have reasonable cause to suspect that a student may be the victim of child abuse, the school employee shall make a report of suspected child abuse in accordance with law and Board policy.[\[13\]](#)[\[14\]](#)

Health Monitoring

The Board directs district staff to monitor student health in accordance with applicable Board policy and the Board-approved health and safety plan.[\[15\]](#)

A student may request an alternative method of monitoring as a religious accommodation, and designated district staff shall assess and respond to such request in accordance with applicable law, regulations and Board policy. A request for an accommodation that would unreasonably impair safety or cause undue hardship will not be granted.[\[16\]](#)

A student with a health condition that may render a monitoring method ineffective should notify designated staff so that alternative or supplemental methods may be considered.[\[16\]](#)[\[17\]](#)

Students who may be exhibiting symptoms that indicate health concerns shall be referred to the school nurse or designated staff for further assessment and response, in accordance with Board policy.

Health Records

The district shall maintain for each student a comprehensive health record which includes a record of immunizations and the result of tests, measurements, regularly scheduled examinations and special examinations.[\[2\]](#)

All health records shall be confidential and shall be disclosed only when necessary for the health of the student, when requested by the parent/guardian, in accordance with law and Board policy, or as

otherwise may be required by law.[\[15\]](#)[\[16\]](#)[\[17\]](#)

The district may disclose information from health records to appropriate parties in connection with an emergency when necessary to protect the health or safety of the student or other individuals, in accordance with applicable law and Board policy.[\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)

Designated district staff shall request from the transferring school the health records of students transferring into district schools. Staff shall respond to such requests for the health records of students transferring from district schools to other schools.[\[15\]](#)

The district shall destroy student health records in accordance with the district's records retention schedule and consistent with law.[\[15\]](#)[\[21\]](#)

Delegation of Responsibility

The Superintendent or designee shall instruct all staff members to continually observe students for conditions that indicate ~~serious health~~ **concerns** ~~problems~~ or disability and to promptly report such conditions to the school nurse **or designated staff**.[\[2\]](#)

The Superintendent or designee shall ensure that notice is provided to all parents/guardians regarding the existence of and eligibility for the Children's Health Insurance Program (CHIP).[\[12\]](#)

Legal

1. 24 P.S. 1401
2. 24 P.S. 1402
3. 24 P.S. 1403
4. 22 PA Code 12.41
5. 24 P.S. 1407
6. 28 PA Code 23.1 et seq
7. 24 P.S. 1405
8. 28 PA Code 23.2
9. 20 U.S.C. 1232h
10. 24 P.S. 1419
11. 28 PA Code 23.45
12. 24 P.S. 1406
13. 23 Pa. C.S.A. 6311
14. Pol. 806
15. 24 P.S. 1409
16. Pol. 113.4
17. Pol. 216
18. 20 U.S.C. 1232g
19. 34 CFR Part 99
20. Pol. 805
21. Pol. 800
- 24 P.S. 1401-1419
- 22 PA Code 403.1
- 23 Pa. C.S.A. 6301 et seq