

WEST CHESTER AREA SCHOOL BOARD—**Meeting of January 27, 2020**

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

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The West Chester Area School Board met at 7:01 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order and Elle Rekow, Megan Schulte and Brianna Swierczek of East Goshen Elementary School led the public in the Pledge of Allegiance.

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Roll Call

Members Present: Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan. Student Representatives: Vijay Anne, Henderson High School; Brent Long, Rustin High School.

Members Absent: Student Representative: Amber Hawkins, East High School

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**Approval of December 16, 2019 Board Minutes**

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Ms. Chester to approve the minutes of the December 16, 2019 School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Mr. McCune announced that the Board met in Executive Session on Monday, January 13, 2020 regarding school safety and this evening, Monday, January 27, 2020 regarding school safety.

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**Approval of January 27, 2020 Meeting Agenda**

**BOARD ACTION:** It was moved by Dr. Shaw and seconded by Mr. Bevilacqua to approve the January 27, 2020 meeting agenda.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Public Comments on Agenda Items

There were no public comments on agenda items.

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**Approval of Personnel Recommendations—Dr. Ulmer (Copy In)**

|    |                                                                                                                                       |
|----|---------------------------------------------------------------------------------------------------------------------------------------|
| I. | Removal from Payroll                                                                                                                  |
| a. | Resignations                                                                                                                          |
| 1. | Corazon “Cori” Gaines, Part-Time Custodian at Fugett MS, effective 1/31/20.                                                           |
| 2. | Heaven Wheeler, 1.0 Paraprofessional at Hillsdale ES, effective 12/2/19.                                                              |
| b. | Retirements                                                                                                                           |
| 1. | Adriana Griffin, 1.0 School Psychologist at Hillsdale ES, effective last day of the 2019-2020 school year. 33 Years of Service.       |
| 2. | Patricia LeFever, 1.0 Technology Associate at Glen Acres ES, effective 4/1/2020. 11 Years of Service.                                 |
| 3. | Kimberly Kennedy, 1.0 Secretary to Assistant Principals at Henderson HS, effective 6/30/2020. 21 Years of Service.                    |
| 4. | Wanda McClune, 1.0 Special Education Teacher at Hillsdale ES, effective last day of the 2019-2020 school year. 21 Years of Service.   |
| 5. | Katherine Patterson, 1.0 Spanish Teacher at East HS, effective last day of the 2019-2020 school year. 14 Years of Service.            |
| 6. | Susan Pinto, 1.0 Kindergarten Teacher at Westtown Thornbury ES, effective last day of the 2019-2020 school year. 16 Years of Service. |
| 7. | Suzanne Royal, 1.0 Secretary to Project Supervisor at the Warehouse, effective 7/6/2020. 27 Years of Service.                         |

|     |                                          |                                                                                                                                                                              |
|-----|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| II. | Additions to Payroll                     |                                                                                                                                                                              |
| a.  | Professional Staff: Contract - None      |                                                                                                                                                                              |
| b.  | Professional Staff: Long Term Substitute |                                                                                                                                                                              |
| 1.  | Madeline Conte                           |                                                                                                                                                                              |
|     | Placement                                | 1.0 Fourth Grade Teacher at Penn Wood ES, Temporary Professional Employee (Non-Tenured), effective 2/3/20, Level 1, Step 1, \$46,000. During Ms. Vanegas’ leave of absence.  |
|     | Education                                | Bachelor of Science from West Chester University 2014-2018                                                                                                                   |
|     | Experience                               | LTS First Grade Teacher Quakertown Community School District, Sept., 2019 - Jan., 2020; Paraprofessional, Perkiomen Valley School District Sept., 2018 – June, 2019          |
|     | Certification                            | Instructional I, Grades PK-4                                                                                                                                                 |
| 2.  | Ashley Francello                         |                                                                                                                                                                              |
|     | Placement                                | 1.0 Caseworker .5 Rustin HS/.5 Stetson MS, Temporary Professional Employee (Non-Tenured), effective 1/27/20, Level 1, Step 1, \$46,000. During Ms. Starr’s leave of absence. |
|     | Education                                | Bachelor of Arts from West Chester University 2009 – 2012, Master of Education from West Chester University 2014 -2015                                                       |
|     | Experience                               | School Counselor at Roman Catholic High School 2019 – present;                                                                                                               |
|     | Certification                            | Educational Specialist I Elementary & Secondary School Counselor PK-12.                                                                                                      |
| 3.  | Roberto Hernandez                        |                                                                                                                                                                              |

|                                                       |               |                                                                                                                                                                                                         |
|-------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                       | Placement     | 1.0 Spanish Teacher at .6 East HS/.4 Henderson HS, Temporary Professional Employee (Non-Tenured), effective 1/13/20, Level 1, Step 1, \$46,000. During Ms. Gordon's leave of absence.                   |
|                                                       | Education     | University of Guanajuato 2011 – 2015, West Chester University 2018 - present                                                                                                                            |
|                                                       | Experience    | None                                                                                                                                                                                                    |
|                                                       | Certification | Emergency Type 04 Certification (pending)                                                                                                                                                               |
| 4. Kyle Klaus                                         |               |                                                                                                                                                                                                         |
|                                                       | Placement     | 1.0 Physical Education/Health Teacher at Henderson High School, Temporary Professional Employee (Non-Tenured), effective 10/21/19, Level 1, Step 1, \$46,000. During Ms. McClintock's leave of absence. |
|                                                       | Education     | Bachelor of Science from University of Alabama 2017-2019                                                                                                                                                |
|                                                       | Experience    | Substitute Teacher with InSight 2019                                                                                                                                                                    |
|                                                       | Certification | Instructional I, Health & Physical Education                                                                                                                                                            |
| 5. Samantha McAleer                                   |               |                                                                                                                                                                                                         |
|                                                       | Placement     | 1.0 Special Education Teacher at East High School, Temporary Professional Employee (Non-Tenured), effective 1/2/20, Level 1, Step 1, \$46,000. During Ms. Lepish's leave of absence.                    |
|                                                       | Education     | Bachelor of Science from West Chester University 2015-2019                                                                                                                                              |
|                                                       | Experience    | None                                                                                                                                                                                                    |
|                                                       | Certification | Instructional I, Special Education, Grades PK-4 Pending                                                                                                                                                 |
| 6. Kelly Nunan                                        |               |                                                                                                                                                                                                         |
|                                                       | Placement     | 1.0 Grade 2 Teacher at Westtown-Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 11/6/19, Level 1, Step 1, \$46,000. During Ms. Berkes' leave of absence.                         |
|                                                       | Education     | Bachelor of Science from West Chester University 2015-2019                                                                                                                                              |
|                                                       | Experience    | Substitute Teacher with InSight 2019, ESY at Upper Dublin SD 6/2019 - 7/2019                                                                                                                            |
|                                                       | Certification | Instructional I, Grades PK-4                                                                                                                                                                            |
| c. Administrative Staff: Contract - None              |               |                                                                                                                                                                                                         |
| d. Support Staff Non Bargaining: Contract - None      |               |                                                                                                                                                                                                         |
| e. Support Staff Non Bargaining: Long Term Substitute |               |                                                                                                                                                                                                         |
| 1. Anne Elduff                                        |               |                                                                                                                                                                                                         |
|                                                       | Placement     | .8 Staff Nurse (RN) position at Middle Schools, effective 1/27/20, \$24.07/hr. During Ms. Fitzgibbons' temporary assignment.                                                                            |
| f. Support Staff: Contract - None                     |               |                                                                                                                                                                                                         |
| g. Support Staff: Substitute                          |               |                                                                                                                                                                                                         |
| 1. Richard Broadnax, II                               |               |                                                                                                                                                                                                         |
|                                                       |               | Substitute Custodian, \$15.00/hr.                                                                                                                                                                       |
| III. Personnel Events                                 |               |                                                                                                                                                                                                         |

| a. Status Change |                   |                        |                                         |                                                               |                |                                     |
|------------------|-------------------|------------------------|-----------------------------------------|---------------------------------------------------------------|----------------|-------------------------------------|
|                  | Name              | Type                   | From                                    | To                                                            | Effective Date | Salary                              |
| 1.               | Matthew DeAngelis | Service Support        | HVAC Mechanic #2 Group 2                | HVAC Mechanic #1 Group 1                                      | 1/6/20         | \$33.55/hr .                        |
| 2.               | Vincent Moughan   | Support                | 1.0 Technology Associate at Rustin HS   | 1.0 Temporary On-Site Service Support Technician at Rustin HS | 1/22/20        | \$19.24/hr . - \$15.74 +\$3.50/hr . |
| 3.               | Elizabeth Polchin | Professional           | .8 Psychologist East Bradford ES        | 1.0 Psychologist (.8 East Bradford ES/.2 Glen Acres ES        | 1/6/20         | \$55,700                            |
| 4.               | Michelle Porco    | Non-Bargaining Support | 1.0 Assistant Manager of Transportation | 1.0 Manager of Transportati on                                | 1/6/20         | \$77,144                            |

| b. Transfer |                   |         |                                            |                                      |                |
|-------------|-------------------|---------|--------------------------------------------|--------------------------------------|----------------|
|             | Name              | Type    | From                                       | To                                   | Effective Date |
| 1.          | Elizabeth Persons | Support | 1.0 Paraprofessional Westtown-Thornbury ES | 1.0 Paraprofessional Starkweather ES | 1/13/2020      |

|     |                         |
|-----|-------------------------|
| IV. | Personnel Leave         |
| a.  | Sabbatical Leave - None |
| b.  | Unpaid Leave - None     |

| V. Additional Information |                                                                                                                                                                                                                                                                                            |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.                        | Laura Ebert will receive \$400 Special Ed Stipend.                                                                                                                                                                                                                                         |
| 2.                        | Josiah Shoemaker's salary will be changed to Level 2 (BS+12), Step 4, \$51,900. His start date will be 1/7/20.                                                                                                                                                                             |
| 3.                        | Awarding of Tenure: The following professional employees have performed satisfactory work during the last four months of the third year of their service. I recommend they be given tenure status:<br><br>Erin Hadfield<br>Kaitlin Knott<br>Jackelyn Pascale<br>Kyle Risch<br>Cody Zickler |
| 4.                        | In Accordance with the PA State Auditors recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids,                                                                                                                             |

require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office (see list).

**KRAPF'S**

| Bus # | First Name | Last Name | Drivers/Aides |
|-------|------------|-----------|---------------|
| Sub   | John       | Kernery   | Driver        |

| VI. Supplemental Contracts |            |          |        |      |               |                |                            |
|----------------------------|------------|----------|--------|------|---------------|----------------|----------------------------|
| Last Name                  | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title             |
| <b>Additions: '19-'20</b>  |            |          |        |      |               |                |                            |
| Beighley                   | Rob        | HHS      | Annual | N/A  | 100%          | \$34.59/hr.    | Bus Duty                   |
| Costin                     | Tina       | SMS      | Spring | 7    | 100%          | \$1,293        | 6th Grade Volleyball       |
| Donnell                    | Tom        | FMS      | Winter | 7    | 100%          | \$3,448        | Asst. Wrestling Coach      |
| Esworthy                   | Conor      | RHS      | Spring | 1    | 100%          | \$3,696        | Asst. Boys Lacrosse Coach  |
| Forjohn                    | Vienna     | EHS      | Spring | 1    | 100%          | \$3,696        | Asst. Girls Lacrosse Coach |
| Gilligan                   | Gregory    | FMS      | Spring | 1    | 100%          | \$2,772        | Head Boys Lacrosse Coach   |
| Hameed                     | Steven     | RHS      | Spring | 2    | 100%          | \$3,780        | Asst. Girls Track Coach    |
| Marabella                  | Brandon    | HHS      | Annual | N/A  | 100%          | \$34.59/hr.    | Bus Duty                   |
| Seaman                     | Brannon    | SMS      | Winter | 1    | 100%          | \$924          | 6th Grade Wrestling        |
| Siano                      | Danielle   | RHS      | Spring | 1    | 100%          | \$3,696        | Asst. Girls Lacrosse Coach |
| Wethey                     | Brian      | RHS      | Spring | 1    | 100%          | \$3,696        | Asst. Boys Track Coach     |
| Wildermuth                 | Timothy    | PMS      | Spring | 1    | 100%          | \$2,772        | Head Boys Lacrosse Coach   |
| Zickler                    | Cody       | PMS      | Spring | 2    | 100%          | \$2,205        | Asst. Baseball Coach       |
| <b>Removals:</b> None      |            |          |        |      |               |                |                            |
| <b>Adjustments:</b> None   |            |          |        |      |               |                |                            |

*Addendum to the Personnel Recommendations*

I. Removals from Payroll

a. Resignations

- |    |                                                                                                  |
|----|--------------------------------------------------------------------------------------------------|
| 3. | Tarrah Chafetz, 1.0 Special Education Teacher at .5 Exton ES/.5 Glen Acres ES, effective 2/3/20. |
|----|--------------------------------------------------------------------------------------------------|

b. Retirements

- |    |                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------|
| 8. | Richard Walls, 1.0 2 <sup>nd</sup> Shift Custodian at Spellman Education Center, effective 7/2/20. 14 Years of Service. |
|----|-------------------------------------------------------------------------------------------------------------------------|

II. Additions to Payroll

- a. Professional Staff: Contract- None
- b. Professional Staff: Long Term Substitute - None
- c. Administrative Staff: Contract - None
- d. Support Staff: Contract

|    |                  |                                                                                                                                          |
|----|------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Richard Broddnax |                                                                                                                                          |
|    | Placement        | 1.0 2 <sup>nd</sup> Shift Custodian at East Bradford ES, 8 hrs./day, 5 days/week, 260 days/year, effective TBD Group 5, Step 1, \$17.90. |

e. Support Staff: Substitute - None

III. Personnel Events

a. Status Change

|    | <u>Name</u>  | <u>Type</u>  | <u>From</u>                                                          | <u>To</u>                                                                                                                                                                                                                            | <u>Effective Date</u> | <u>Salary</u>                    |
|----|--------------|--------------|----------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------|
| 5. | Asha Barkley | Support      | 1.0 Technology Associate at Henderson HS                             | 1.0 Temporary On-Site Service Support Technician at Henderson HS                                                                                                                                                                     | 1/24/20               | \$18.24/hr - \$14.74 + \$3.50/hr |
| 6. | Sarah Prieto | Support      | 1.0 Technology Associate at East HS                                  | 1.0 Temporary On-Site Service Support Technician at East HS                                                                                                                                                                          | 1/27/20               | \$16.95/hr - \$13.45 + \$3.50/hr |
| 7. | Erika Seaman | Professional | .5 Adapted Health/PE Teacher at East Goshen ES/Exton ES/Fern Hill ES | .9 Teacher – (.5 Adapted Health/PE Teacher at East Goshen ES/Exton ES/Fern Hill ES/.2 Grade 6 Cyber Academy Health & Physical Education Teacher at District/.2 Grade 9 Cyber Academy Health & Physical Education Teacher at District | 8/24/20               | \$48,420                         |

b. Transfer

|    | <u>Name</u>     | <u>Type</u>  | <u>From</u>                                           | <u>To</u>                                                                                                                                | <u>Effective Date</u> |
|----|-----------------|--------------|-------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 2. | Gary Butcher    | Professional | .5 Part-time Custodian at Exton ES                    | .5 Part-time Custodian at Starkweather ES                                                                                                | 1/2/20                |
| 3. | Sandra Duli     | Professional | 1.0 Art Teacher at East HS                            | .8 Art Teacher at East HS/.2 Cyber Academy Graphic Design Teacher                                                                        | 8/24/20               |
| 4. | Brenda Florence | Professional | 1.0 Family & Consumer Science Teacher at Henderson HS | .6 FCS at Henderson HS/.2 6 <sup>th</sup> grade Child Development Cyber Academy/.2 9 <sup>th</sup> grade Child Development Cyber Academy | 8/24/20               |

|    | <u>Name</u> | <u>Type</u>  | <u>From</u>                                                 | <u>To</u>                                                                 | <u>Effective Date</u> |
|----|-------------|--------------|-------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------|
| 5. | Ramon Gadea | Professional | .6 Music Teacher at Fugett MS/.4 Music Teacher at Peirce MS | .9 Music Teacher at District/.1 Cyber Academy Middle School Music Teacher | 8/24/20               |

- IV. Personnel Leave
  - a. Sabbatical Leave - None
  - b. Unpaid Leave - None
- V. Additional Information - None

VI. Supplemental Contracts

| <u>Last Name</u> | <u>First Name</u> | <u>Location</u> | <u>Season</u> | <u>Step</u> | <u>% of Contract</u> | <u>Total Contract</u> | <u>Position Title</u> |
|------------------|-------------------|-----------------|---------------|-------------|----------------------|-----------------------|-----------------------|
| Addition:        |                   |                 |               |             |                      |                       |                       |
| Lindsay          | Charles           | FMS             | Winter        | 4           | 100%                 | \$1,104               | 6th Grade Wrestling   |

**BOARD ACTION:** It was moved by Dr. Herrmann and seconded by Mr. Spackman to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Approval of Consent Agenda

BOARD ACTION: It was moved by Ms. Chester and seconded by Mr. Bevilacqua to approve the following Consent Agenda Items:

- Education
 - 1. Approval of the following Study/Excursion trip(s):
 - Rustin HS Cheerleading – Garden City, NY – Sat-Sun 12/7-12/8/19
 - Rustin HS Cheerleading – Hershey, PA – Thur-Sat 1/9-1/11/20
 - Henderson HS Science Olympiad – Pittsburgh, PA – Fri-Sat 1/10-1/11/20
 - East/Henderson/Rustin HS Choir – Aston, PA – Thurs-Sat 11/16-1/18/20
 - Henderson HS Orchestra – Drexel Hill, PA – Thur-Sat 1/30-2/1/20
 - Rustin HS Orchestra – Drexel Hill, PA – Thur-Sat 1/30-2/1/20
 - East HS Orchestra – Drexel Hill, PA – Thur-Sat 1/30-2/1/20
 - East HS Cheer Team – Orlando, FL – Wed-Mon 2/5-2/10/20
 - East HS Model UN – Washington, DC – Thur-Sun 2/13-2/16/20
 - Henderson HS Band – Radnor, PA – Thur-Sat 2/13-2/15/20
 - East HS Band – Radnor, PA – Thur-Sat 2/13-2/15/20
 - Rustin HS Honors Wind Ensemble – Radnor, PA 2/13-2/15/20
 - Henderson HS Ski Club – Jay, VT Fri-Mon 2/14-2/17/20
 - East HS DECA – Hershey, PA Wed-Fri 2/19-2/21/20
 - 2. Approval of Revised Administrative Guideline 918AG1 – Title I Parent and Family Engagement Guidelines, First Reading

3. Approval of Revised Administrative Guideline 918AG2 – Title I Parent and Family Engagement School-Parent and Family Compacts, First Reading

Pupil Services

1. Approval of updated Berks Deaf & Hard of Hearing Contract
 2. Approval of PTS (Pediatric Therapeutic Services) Three Year Contract
- Personnel

Property & Finance

1. Approval to Exonerate 2018-19 Property Taxes and Tax Liens in the amount of \$2,953.55 from Parcels 41-05D00120000 and 41-020466000E located in West Whiteland Township – Chester County
2. Approval to Acknowledge Receipt of 2018-19 Local Audit Report

Other Reports

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of December 1, 2019- December 31, 2019

WEST CHESTER AREA SCHOOL DISTRICT
 JANUARY 27, 2020
 STATEMENT OF DISBURSEMENTS SUMMARY
 FOR THE PERIOD DECEMBER 1, 2019 - DECEMBER 31, 2019

GENERAL FUND DISBURSEMENTS	21,392,344.47
includes	
Technology,	
Federal Programs and any	
Special State Funds	
BILLS PAID	21,392,344.47
INVESTMENTS	0.00
CAPITAL RESERVE FUND	108,114.61
CAPITAL PROJECTS FUND	658,635.26
SPECIAL REVENUE - Athletics	6,140.65
TRUST FUNDS	5,059.06
CAFETERIA	838.96
STUDENT ACTIVITY FUND DISBURSEMENTS	22,685.94
TRUST AND AGENCY FUND DISBURSEMENTS	<u>46,631.08</u>

TOTAL DISBURSEMENTS 22,240,450.03

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

- 2. Approval of the December 31, 2019 Financial Report

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.

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**Committee Reports**

**Education Committee—Mrs. Tiernan**

**Approval of the 2020-21 Curriculum Proposals**

**BOARD ACTION:** It was moved by Mrs. Tiernan and seconded by Ms. Chester to approve the 2020-21 Curriculum Proposals in the amount of \$1,189,600.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Property and Finance Committee—Mr. Bevilacqua

Approval of the 2020-21 Technology Projects in the Capital Reserve Fund BOARD

ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the 2020-21 Technology Projects in the Capital Reserve Fund not to exceed a total budget of \$4,197,536.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Other Business**

**Approval of Agreement for Police Services between the West Chester Area School District and the Township of West Goshen**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Mr. Durnell to approve the agreement for Police Services between the West Chester Area School District and the Township of West Goshen in the amount of \$120,000.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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Comments from Residents

There were no comment from residents.

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Mr. McCune read the following quote, "*When you make a choice and say, 'Come hell or high water, I am going to be this,' then you should not be surprised when you are that. It should not be something that is intoxicating or out of character because you have seen this moment for so long that ... when that moment comes, of course it is here because it has been here the whole time, because it has been in your mind the whole time.*" ~ Kobe Bryant

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Adjournment:

BOARD ACTION: On motion by Mr. Gallen, seconded by Dr. Herrmann, the Board, on voice vote, agreed to adjourn at 7:47 p.m.

Board Secretary