

WEST CHESTER AREA SCHOOL BOARD—**Meeting of April 27, 2020**

Due to the coronavirus and the mandated shutdown of the Commonwealth, the West Chester Area School Board met virtually via ZOOM. The meeting began at 7:05 p.m. Mr. McCune, Board President, called the meeting to order and Rabia Ali and R.J. Holman of Fern Hill Elementary School led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Durnell, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mrs. Tiernan. Student Representatives: Amber Hawkins, East High School; Vijay Anne, Henderson High School; Brent Long, Rustin High School.

**Members Absent:**

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Approval of March 23, 2020 Board Minutes

BOARD ACTION: It was moved by Ms. Chester and seconded by Dr. Shaw to approve the minutes of the March 23, 2020 School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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***Mr. McCune announced that the Board met in Executive Session on Thursday, April 16, 2020 regarding a legal matter and Wednesday, April 22, 2020 regarding a legal matter.***

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Approval of April 27, 2020 Meeting Agenda

BOARD ACTION: It was moved by Mr. Spackman and seconded by Dr. Herrmann to approve the April 27, 2020 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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Approval of Personnel Recommendations—Dr. Ulmer

I.	Removal from Payroll
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a.	Resignations
1.	Lauren Gilliano, 1.0 Special Ed Teacher at Westtown Thornbury ES, effective 6/8/20.
2.	Jack Hontz, 1.0 Music Teacher at Henderson HS, effective 6/9/20.
3.	Narrina Maldonado, 1.0 2 nd Shift Custodian at Hillsdale ES, effective 4/8/20.
b.	Retirements
1.	Rita Diaz, 1.0 Reading Teacher at Fugett MS, effective end of 2019-2020 school year. 32 Years of Service.
2.	Louise Malady, 1.0 Grade 2 Teacher at Penn Wood ES, effective end of the 2019-2020 school year. 48 Years of Service.
3.	Susan Maxhimer, 1.0 Secretary to Elementary Principal at Penn Wood ES, effective 6/30/20. 8 Years of Service.
4.	Marie Miller, 1.0 Paraprofessional at Penn Wood ES, effective end of the 2019-2020 school year. 31 Years of Service.
5.	Joseph Mulvey, 1.0 Grade 5 Teacher at Fern Hill ES, effective end of the 2019-2020 school year. 32 Years of Service.
6.	Gayle Quigley, 1.0 Grade 5 Teacher at Penn Wood ES, effective end of the 2019-2020 school year. 22 Years of Service.
7.	Denise Shearman, 1.0 Paraprofessional at Peirce MS, effective end of the 2019-2020 school year. 20 Years of Service.
8.	Elaine Zanikos, 1.0 Reading Specialist at Penn Wood ES, effective end of the 2019-2020 school year. 21 Years of Service.
9.	Elizabeth Zavalis, 1.0 Paraprofessional at Starkweather ES, effective end of the 2019-2020 school year, 13 Years of Service.

II.	Additions to Payroll	
a.	Professional Staff: Contract	
1.	Roxanne Tammadge	
	Placement	1.0 School Psychologist at Hillsdale ES, Temporary Professional Employee (Non-Tenured), effective 8/24/20. Level 7, Step 2, \$58,300.
	Education	Bachelor of Arts from Villanova University 2009-2013, Master of Arts from Immaculata University 2016-2019
	Experience	School Psychologist at Chester County Intermediate Unit 2019-current, School Psychologist Intern at West Chester Area School District 8/2018 – 9/2019.
	Certification	Educational Specialist I, School Psychologist
2.	Megan Stovold	
	Placement	1.0 School Psychologist at East Goshen ES, Temporary Professional Employee (Non-Tenured), effective 8/24/20. Level 5, Step 1, \$51,300.

Education	Bachelor of Arts from Temple University 2013-2015, Master of Arts from Western Carolina University 2017-2020
Experience	Intern at Winston-Salem/Forsyth County Schools 2019-present.
Certification	Educational Specialist I, School Psychologist - Pending

b.	Professional Staff: Long Term Substitute - None
c.	Administrative Staff: Contract - None

d.	Support Staff: Non Bargaining - None
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e.	Support Staff: Contract - None
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f.	Support Staff: Substitute - None
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III.	Personnel Events
a.	Status Change - None

b. Transfer - Involuntary

	Name	Type	From	To	Effective Date
1.	Katie Alba	Professional	1.0 Kindergarten at Glen Acres ES	1.0 Grade 1 at Westtown Thornbury ES	8/24/20
2.	Nicholas Allen	Professional	1.0 Math at Fugett MS	.8 Math at Fugett MS/.2 Math at East HS	8/24/20
3.	Nicole Atkinson	Professional	.8 Music at East Goshen ES/. 1 Music at Westtown Thornbury ES/.1 Music at Stetson MS	1.0 Music at East Goshen ES	8/24/20
4.	Mairead Barrett	Professional	1.0 Spanish at Henderson	1.0 Spanish at East HS	8/24/20
5.	Pamela Bastings	Professional	.8 French at Rustin HS/.2 French at East HS	.6 French at Rustin HS/.4 French at East HS	8/24/20

	Name	Type	From	To	Effective Date
6.	Andrew Berkes	Professional	.8 Health/Physical Education at Peirce MS/.2 Health/Physical Education at Henderson HS	.8 Health/Physical Education at Peirce MS/.2 Health/Physical Education at Stetson MS	8/24/20
7.	Lauren Berry	Professional	1.0 District Elementary	1.0 Grade 2 at Hillsdale ES	8/24/20
8.	Maria Bolner	Professional	.6 English at East HS/.4 English at Fugett MS	1.0 English at East HS	8/24/20
9.	Janet Boosz	Professional	.8 Latin at Henderson HS/.2 Latin at Peirce MS	.8 Latin at Henderson HS/.2 Latin at Rustin HS	8/24/20
10	Antonella Butler	Professional	.6 Italian at Rustin HS/.4 Italian at East HS	.6 Italian at Henderson HS/.4 Italian at Rustin HS	8/24/20
11	Timothy Callahan	Professional	.6 Business at Rustin HS/.4 Computer Science at Stetson MS	.8 Computer Science at Stetson/.2 Computer Science at Peirce MS	8/24/20
12	Karen Carpenter	Professional	.5 Gifted Resource at Rustin HS/.2 Gifted Resource at Henderson HS/.2 Latin at Rustin HS/.1 Gifted at Stetson MS	.6 Gifted Resource at Rustin HS/.2 Latin at Rustin HS/.2 Gifted Resource at Henderson HS	8/24/20
13	Lindsey Carter	Professional	1.0 Special Education at East Goshen ES	.5 Special Education at East Goshen ES/.5 Special Education at Glen Acres ES	8/24/20

	Name	Type	From	To	Effective Date
14	Timothy Celfo	Professional	.6 Music at Fugett MS/.4 Music at East HS	.6 Music at Fugett MS/.3 Music at East HS/.1 Music at Peirce MS	8/24/20
15	Kathryn Cloutman	Professional	1.0 Grade 3 at Mary C. Howse ES	1.0 Gifted Resource/Math Specialist at Penn Wood ES	8/24/20
16	Kathleen Corcoran	Professional	.6 English Language Development at Fugett MS/.4 English Language Development at Peirce MS	1.0 English Language Development at Peirce MS	8/24/20
17	Melody Dela Cruz	Professional	.6 French at Peirce MS/.4 French at Fugett MS	.8 French at Peirce MS/.2 French at Fugett MS	8/24/20
18	Ashley Dick	Professional	.6 Science at Fugett MS/.2 Science at East HS	.6 Science at Fugett MS/.2 Science at Stetson MS	8/24/20
19	Ann Ellis	Professional	1.0 Music at Rustin HS	.8 Music at Rustin HS/.2 Music at Peirce MS	8/24/20
20	Elizabeth Erbe	Professional	1.0 Grade 2 at Glen Acres ES	1.0 Grade 1 at Penn Wood ES	8/24/20
21	Susan Farrelly	Professional	.66 Gifted Resource at Fern Hill ES/.17 Gifted Resource at Westtown Thornbury ES/.17 Gifted Resource at Exton ES	1.0 Gifted Resource/Math Specialist at Fern Hill ES	8/24/20
22	Jessica Ferry	Professional	.6 Spanish at Fugett MS	.4 Spanish at Fugett MS/.2 Spanish at East HS	8/24/20

	Name	Type	From	To	Effective Date
23	Jillian Fusco	Professional	.4 German at Rustin HS/.2 German at Fugett MS/.2 German at Peirce MS	.6 German at Rustin HS/.2 German at East HS	8/24/20
24	Ramon Gadea	Professional	.6 Music at Fugett MS/.4 Music at Peirce MS	.9 Music at Fugett MS/.1 Music at Cyber Academy	8/24/20
25	Kelsey Glenn	Professional	.5 Special Education at Glen Acres ES/.5 Special Education at Exton ES	1.0 Special Education at Exton ES	8/24/20
26	Carrie Hasson	Professional	1.0 English at Stetson MS	.8 English at Rustin HS/.2 ELA at Stetson MS	8/24/20
27	Eileen Hutchinson	Professional	1.0 Reading Specialist at East Bradford ES	1.0 Reading Specialist at Exton ES	8/24/20
28	Katrina Kelly	Professional	.6 Music at Stetson MS/.4 Music at Henderson HS	.6 Music at Stetson MS/.3 Music at Henderson HS/.1 Music at Peirce MS	8/24/20
29	Kathleen Koberg	Professional	.5 Gifted Resource at Penn Wood ES/.5 Gifted at Exton ES	1.0 Gifted Resource/Math Specialist at Exton ES	8/24/20
30	Erin Kraynie	Professional	.9 Music at East Bradford ES	.8 Music at East Bradford ES/.1 Music at Stetson MS	8/24/20

	Name	Type	From	To	Effective Date
31	Lorenz LaGioia	Professional	.8 Italian at Henderson HS/.2 Italian at Peirce MS	.4 Italian at Henderson HS/.4 Italian at East HS/.2 Italian at Peirce MS	8/24/20
32	Allison Mastrilli	Professional	.5 Reading Specialist at Fern Hill ES/.5 Reading Specialist at East Bradford ES	1.0 Reading Specialist at Starkweather ES	8/24/20
33	Tracy McCloskey	Professional	.8 Art at East Goshen ES/.2 Art at Glen Acres ES	1.0 Art at East Goshen ES	8/24/20
34	Amanda Miller	Professional	.8 Health/Physical Education at Stetson MS/.2 Health/Physical Education at Rustin HS	1.0 Health/Physical Education at Stetson MS	8/24/20
35	Bette Naughton	Professional	.9 Art at East Bradford ES/.1 Art at East Goshen ES	.8 Art at East Bradford ES/.2 Art at Glen Acres ES	8/24/20
36	Roxana Rohe	Professional	1.0 Chemistry at East HS	.5 Chemistry at East HS/.5 Chemistry at Henderson HS	8/24/20
37	Okoteh Sackitey	Professional	.6 Social Studies at East HS/.4 Social Studies at Rustin HS	.6 Social Studies at East HS/.4 Social Studies at Henderson HS	8/24/20
38	Milton Scholl	Professional	.4 Math at East HS/.4 Computer Science at Fugett MS/.2 Introduction to Programming at Cyber Academy	.8 Math at East HS/.2 Introduction to Programming at Cyber Academy	8/24/20

	Name	Type	From	To	Effective Date
39	Mary Sweeney	Professional	.6 Latin at Henderson HS/.4 Latin at East HS	.4 Latin at Henderson HS/.4 Latin at East HS/.2 Latin at Peirce MS	8/24/20
40	Matthew Taglang	Professional	.8 German at Rustin HS/.2 German at Henderson HS	.6 German at Rustin HS/.4 German at Henderson HS	8/24/20
41	Carrie Tepper	Professional	.8 Health/Physical Education at East HS/.2 Health/Physical Education at Fugett MS	1.0 Health/Physical Education at East HS	8/24/20
42	Linda Thomas	Professional	.2 Computer Science at Peirce MS	.2 Business at East HS	8/24/20
43	Matthew Viggiano	Professional	.75 Gifted Resource at Hillsdale ES/.25 Gifted Resource at Mary C. Howse ES	1.0 Grade 2 at Hillsdale ES	8/24/20
44	Nicole Walker	Professional	1.0 Math at Rustin HS	.6 Math at Stetson MS/.4 Math at Peirce MS	8/24/20
45	Michelle West	Professional	.6 English Language Development at Peirce MS/.4 Spanish at Henderson HS	.8 Spanish at Stetson MS/.2 Spanish at Peirce MS	8/24/20
46	Cody Zickler	Professional	.6 Tech Ed at Peirce MS/.4 Tech Ed at Fugett MS	.4 Tech Ed at Peirce MS/.4 Tech Ed at Fugett MS/.2 Tech Ed at East HS	8/24/20

b. Transfer - Voluntary

	Name	Type	From	To	Effective Date
1.	Karen Alder	Professional	1.0 Reading Specialist at Exton ES	1.0 Reading Specialist at East Bradford ES	8/24/20
2.	Caroline Avila	Professional	.5 Reading Specialist at East Goshen ES/.5 Reading Specialist at Westtown Thornbury ES	1.0 Reading Specialist at Penn Wood ES	8/24/20
3.	Erin Bushnell	Professional	.75 Gifted Resource at Starkweather ES/.25 Gifted Resource at Penn Wood ES	1.0 Gifted Resource/Math Specialist at Starkweather ES	8/24/20
4.	Amanda Cinnamond	Professional	.66 Gifted Resource at East Bradford ES/.17 Gifted Resource at Glen Acres ES/.17 Gifted Resource at East Goshen ES	1.0 Gifted Resource/Math Specialist at East Bradford ES	8/24/20
5.	Marianne Killoran	Professional	1.0 Family Consumer Science at East HS	1.0 Family Consumer Science at Rustin HS	8/24/20
6.	Jennifer Mangold	Professional	.5 Special Education at Penn Wood ES/.5 Special Education at Starkweather ES	1.0 Special Education at Penn Wood ES	8/24/20
7.	Bryan Moose	Professional	.6 Science at Rustin HS/.4 Science at Henderson HS	1.0 Science at Henderson HS	8/24/20

	Name	Type	From	To	Effective Date
8.	Christianne Ottinger	Professional	.5 Gifted Resource at Glen Acres ES/.5 Gifted Resource at Mary C. Howse ES	1.0 Gifted Resource/Math Specialist at Glen Acres ES	8/24/20
9.	Jacklynn Pester	Professional	1.0 Kindergarten at Hillsdale ES	1.0 Kindergarten at East Bradford ES	8/24/20
10	Allison Readdy	Professional	1.0 Grade 2 at Hillsdale ES	1.0 Grade 2 at East Bradford ES	8/24/20
11	Jennifer Ronayne	Professional	.6 Health/Physical Education at Henderson HS/.4 Health/Physical Education at Rustin HS	1.0 Health/Physical Education at Henderson HS	8/24/20
12	Geena Teodecki	Professional	1.0 Art at Westtown Thornbury ES	1.0 Art at Exton ES	8/24/20
13	Jason Thompson	Professional	.5 Gifted Resource at East Goshen ES/.5 Gifted Resource at Westtown Thornbury ES	1.0 Gifted Resource/Math Specialist at Westtown Thornbury ES	8/24/20
14	Janine Twaddle	Professional	1.0 Grade 3 at East Bradford ES	1.0 Gifted Resource/Math Specialist at East Goshen ES	8/24/20

	Name	Type	From	To	Effective Date
15	Karen Weaver	Professional	.4 Family Consumer Science at Peirce MS/.4 Family Consumer Science at Fugett MS/.2 Family Consumer Science at East HS	1.0 Family Consumer Science at East HS	8/24/20

IV.	Personnel Leave			
a.	Sabbatical Leave			
	Name	Position	Effective Date	Ending Date
1.	Sarah Croft	1.0 Grade 3 Teacher at Exton ES	8/24/20	6/17/21
b.	Unpaid Leave - None			

V.	Additional Information
a.	Dr. Kristen Barnello is recommended to receive a stipend for the 2019-20 school year in the amount of \$2,500 for Cyber Program Administration responsibilities.

VI.	Supplemental Contracts - none
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BOARD ACTION: It was moved by Dr. Herrmann and seconded by Ms. Chester to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Mr. Gallen and seconded by Mr. Spackman to approve the following Consent Agenda Items:

Education

1. Approval of Revised Policy 222 – Smoking, Tobacco, and Vaping Products- Students (*formerly known as Tobacco/Nicotine*), Second Reading

2. Approval of Revised Policy 227 – Controlled Substances/Paraphernalia, Second Reading

Pupil Services

1. Approval of four (4) Special Education Settlement Agreements

Personnel

Property & Finance

1. Approval of 2020-21 CCIU Core Budget in the amount of \$29,082,576.
2. Approval of 2020-21 Occupational Education Budget in the amount of \$30,011,584.
3. Approval of Critical Capital Projects 2020-21

| Location              | Project                                           | Vendor                       | Contract Award           |
|-----------------------|---------------------------------------------------|------------------------------|--------------------------|
| East High School      | Fire Alarm Replacement                            | Siemens Corp.                | \$49,400                 |
| Fugett Middle School  | Fire Alarm Replacement                            | Siemens Corp.                | \$49,150                 |
| Henderson High School | Tennis Court Resurfacing                          | Keystone Sports Construction | \$83,531.35              |
| Henderson High School | Track Repair and Resurfacing                      | Keystone Sports Construction | \$453,880.82             |
| Rustin High School    | Track Resurfacing                                 | Nagle Athletic Sports Group  | \$229,402.00             |
| Henderson High School | Pedestrian Crosswalk System for Montgomery Avenue | No vendor at this time.      | No pricing at this time. |

4. Approval of Revised Policy 003, Functions
5. Approval of Revised Policy 006.1, Attendance at Meetings Via Electronic Communications
6. Approval of Revised Policy 626, Federal Fiscal Compliance for Annual Grants
7. Approval of New Administrative Guideline 335AG6, The Families First Coronavirus Response Act

**Other Reports**

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of March 1, 2020 to March 31, 2020

WEST CHESTER AREA SCHOOL DISTRICT  
 APRIL 27, 2020  
 STATEMENT OF DISBURSEMENTS SUMMARY  
 FOR THE PERIOD MARCH 1, 2020 - MARCH 31, 2020

|                                                                         |               |                      |
|-------------------------------------------------------------------------|---------------|----------------------|
| GENERAL FUND DISBURSEMENTS                                              |               | 28,581,631.45        |
| includes Technology,<br>Federal Programs and any Special<br>State Funds |               |                      |
| BILLS PAID                                                              | 28,581,631.45 |                      |
| INVESTMENTS                                                             | 0.00          |                      |
|                                                                         |               |                      |
| CAPITAL RESERVE FUND                                                    |               | 303,692.72           |
| CAPITAL PROJECTS FUND                                                   |               | 722,641.75           |
| SPECIAL REVENUE - Athletics                                             |               | 9,221.20             |
| TRUST FUNDS                                                             |               | 4,914.86             |
| CAFETERIA                                                               |               | 362,208.18           |
| STUDENT ACTIVITY FUND DISBURSEMENTS                                     |               | 44,526.91            |
| TRUST AND AGENCY FUND DISBURSEMENTS                                     |               | <u>28,206.25</u>     |
|                                                                         |               |                      |
| TOTAL DISBURSEMENTS                                                     |               | <u>30,057,043.32</u> |

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the March 31, 2020 Financial Report

**On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.**

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Committee Reports

Property and Finance Committee—Mr. Bevilacqua

Approval of Resolution to Adopt Proposed Final Budget for 2020-21

BOARD ACTION: It was moved by Mr. Bevilacqua and seconded by Mr. Gallen to approve the Resolution to Adopt Proposed Final Budget for 2020-21

**WEST CHESTER AREA SCHOOL DISTRICT
Resolution to Adopt Proposed Final Budget for 2020-2021 Fiscal Year**

Whereas, School Code section 687, 24 P.S. § 6-687, requires the School Board to adopt a Proposed Final Budget for the 2020-2021 fiscal year no later than May 31, 2020; and

Whereas, School Code section 687 requires the School Board to adopt a Final Budget for the 2020-21 fiscal year no later than June 30, 2020; and

Whereas, the 2020-21 Proposed Final Budget is required to be prepared on Pennsylvania Department of Education (PDE) form 2028; and

Whereas, School Code section 687 requires that the Proposed Final Budget be made available for public inspection at least twenty (20) days prior to adoption of the Final Budget; and

Whereas, School Code section 687 requires ten (10) days public notice prior to the adoption of the Final Budget; and

Now Therefore be it RESOLVED, this 27TH day of April 2020 by the West Chester Area School District School Board, that:

1. The Proposed Final Budget of the School District for the 2020-2021 fiscal year on form PDE 2028 is attached to this Resolution and shall be adopted as the Proposed Final Budget of the School District for the 2020-2021 fiscal year.
2. The Proposed Final Budget for the 2020-2021 fiscal year shall be made available for public inspection on May 4, 2020 at the school district offices, 782 Springdale Drive, Exton, PA 19341.
3. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise public Notice of the proposed date, time and place for the meeting for the adoption of the Final Budget.

4. The public Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

5. The Administration and School Board will continue to review budget components, and the Proposed Final Budget may be revised prior to adoption as the Final Budget for the 2020-2021 fiscal year.

6. School District officials are directed to take all action necessary or appropriate to carry out the intent of this Resolution; including but not limited to making the required certification to PDE.

ATTEST: WEST CHESTER AREA SCHOOL BOARD

_____ By: _____
Linda P. Cherashore, Secretary Chris McCune, President

On roll call vote, all members present voted “aye.” Motion carried 9-0.

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**Comments from Residents**

There were no comment from residents.

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Mr. McCune read the following quote, “Life isn't about waiting for the storm to pass. It's about learning how to dance in the rain.” ~ Vivian Greene

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**Adjournment:**

**BOARD ACTION:** On motion by Mr. Bevilacqua, seconded by Mr. Spackman, the Board, on voice vote, agreed to adjourn at 7:51 p.m.

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Board Secretary